



Treasury Information Processing Support Services (TIPSS-2) Pre-Award Activities

Forum for Managers of COTRs

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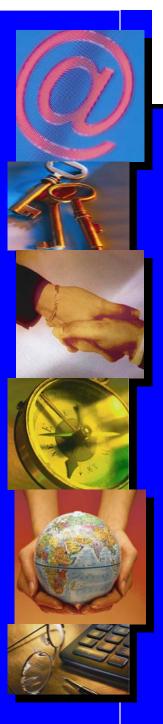
Department of the Treasury, Internal Revenue Service Office of Procurement





Overview

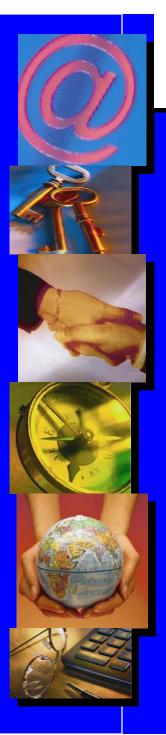
- Planning for an Acquisition
- Approving the Requirements
- Selecting a TIPSS-2 Contractor
- Planning for Task Order Award
- Contact Information





Planning for an Acquisition

- Update Strategic Plan
- Submit Advanced Acquisition Plan
- Budget for Project
- Budget for Training
- Identify Resources
- Communicate High-Level Requirements



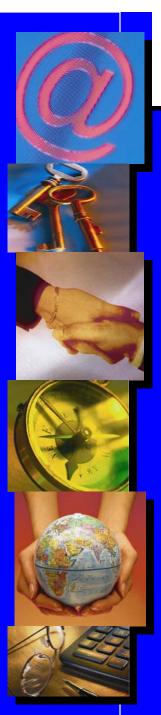


Approving the Requirements

- SOW Statement of Work
- IGCE Independent Government Cost Estimate
- TPR Task Placement Request Form
- Section 508 D&F Determination & Findings
- Funding RTS Requisition

MITS Services Policies and Standards: http://mits.web.irs.gov

Note: The TPR and Section 508 D&F must be signed by the Division Director.



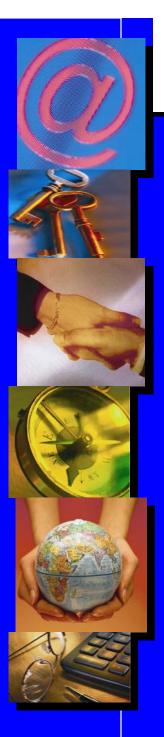


Selecting a TIPSS-2 Contractor

- **Sole-Source Process**
- Competitive Process
- •Accenture
- •Booz-Allen & Hamilton (BAH)
- •Computer & Hi-Tech Management , Inc. (CHM) *
- •DataSource, Inc. *
- •Dichroma, Inc. *
- •Dynamics Research Corporation (DRC)
- •DynCorp Systems & Solutions, LLC
- •Electronic Data Systems (EDS)
- •IBM Global Services

- •ITS Services, Inc. *
- •Northrop-Grumman Information Technology (NGIT)
- •Management Systems Designers (MSD)
- •Pragmatics Corporation *
- •Science Applications International Corp. (SAIC)
- •SRA International, Inc.
- •TRW Federal
- •Unisys Corporation
- •Vector Research, Inc. (VRI)

* Small Business





Sole-Source Process (FAR Part 16.505 (b)(2)

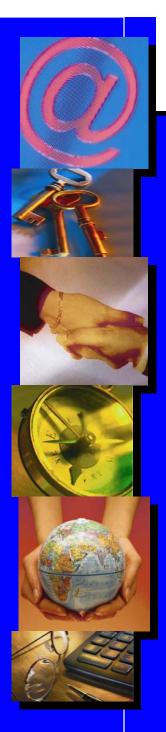
- **Follow-on** a logical follow-on to a Task Order already issued under the contract, provided that all eligible Contractors were given fair opportunity to be considered for the original Task Order.
- Unique Requirements only one Contractor is capable of providing the services at the level of quality required, because the services to be ordered are unique or highly specialized.
- **Urgency** the agency need for the particular services is of such urgency that providing all contract awardees an opportunity to be considered would result in unacceptable delays.





Competitive Process

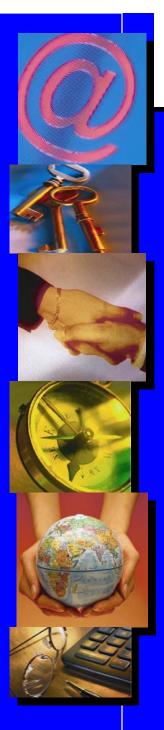
- RTR Request for Task Response
 - RTR & SOW provided to eligible Contractors
 - RTR Response & Labor Mix/Hours provided to TIPSS Office
 - RTR Responses and estimated costs evaluated by customer
- RTCP Request for Technical & Cost Proposal
 - SOW provided to eligible Contractors
 - Technical Proposal & Cost proposal provided to TIPSS Office
 - Technical & Cost proposals evaluated by customer
- SBSA Small Business Set-Aside
 - Competition limited to the 5 TIPSS-2 small business vendors
 - Can use either RTR or RTCP competitive process





Planning for Task Order Award

- Ensure resources are available
 - People
 - Training
 - Government Furnished Property
- Convey expectations to COTR
 - Time commitment expected
 - Communications
 - Escalation Process
 - Performance levels & measures
 - Priorities





Contact Information

- TIPSS-2 Information
 - http://tipss.web.irs.gov
 - Hotline: 202-283-1110
 - E-mail: tipss@irs.gov
- General Procurement Information:
 - <u>http://awss.procurement.irs.gov</u>
 - -Solutions Center: (202) 283-1479
 - E-mail: <u>solutionscenter@irs.gov</u>